

## Frequently Asked Questions

### Volunteering:

#### Who is responsible for the CPLL volunteer program?

<http://www.cpll.org/boardofdirectors.htm>

The Parents Auxiliary Officer 2008 - Tim Hitchings ([volunteers@cpll.org](mailto:volunteers@cpll.org))

#### Who has to volunteer?

The CPLL league requires each family (excluding **ONLY** Board members and team managers) to volunteer their time over the course of the baseball season.

#### How much time do I have to volunteer?

We ask that every help CPLL by working in the concession stand at least once. If all families have volunteered and we have more concession stand dates to fill we may ask for volunteers to work a second time.

#### What happens if I choose not to volunteer?

If you do not fulfill your obligation, you will forfeit your \$100 bond.

#### When is my volunteer bond returned?

No bond money should have been collected for families who volunteered.

If you submitted a check as the bond, that check is discarded.

If your credit card was allocated for the bond, it will not be charged.

Bond money is not refunded unless you were charged on your credit card or your bond check was cashed and you volunteered.

Bonds are collected at the end of the season by debiting your credit card or cashing your check **ONLY** after careful review of all volunteer records and verifying that a family did not volunteer or elected not to volunteer.

If you volunteered, and the volunteer coordinator has a record of you volunteering, and you have proof that your credit card was mistakenly charged for the bond or you have a canceled check that was mistakenly cashed, please send a letter with the proof to the CPLL PO box listed on the cpll.org web site attention to the Treasurer (see the board of directors page on the web site) and he will provide the refund.

#### If I have more than one child in the league, how many times do I have to volunteer?

The good news is that this is a family obligation. So, if you have children in other levels of the league, you only have one volunteer obligation.

#### How are volunteer opportunities communicated?

The Parents Auxiliary Officer organizes a schedule for the year based on the number of available volunteers and the number of concession stand days. Further scheduling is done to create a list of all volunteer opportunities for other CPLL events. The Parents Auxiliary Office communicates the volunteer opportunities to each team Manager or their designated volunteer coordinator. The team Manager or the volunteer coordinator is

then responsible to sign up each family for the teams assigned duties. This process repeats throughout the season.

### **What kind of volunteer opportunities are there?**

The bulk of the opportunities will entail working in the concession stand at Plainsboro Community Park during game days. Efforts are made to group volunteers by teams to help promote team spirit. The concession stand shifts typically will run from 5:45pm – 8:15pm during weekdays and that four shifts will be divided between 8:30am – 6:45pm on Saturday's.

### **What kind of work is involved in the concession stand?**

The concession stand has tasks that include taking orders and using the cash register, handing out candy, ice cream, water and sodas, cooking fries, chicken fingers, hotdogs, and hamburgers. The work is not difficult and there is always someone available from the previous shift to help you learn your tasks. Most often one of the CPLL board members will be around if there are any problems.

### **Can children enter the Concession Stand**

Children under the age of 16 may not enter the Concession Stand. It is a safety hazard as there are hot stoves and deep fat fryers.

### **Volunteer Signature Sheet at the Concession Stand**

If you volunteer at the concession stand, please find the Volunteer Signature Sheet book on top of the white refrigerator and sign your name on the appropriate page.

### **Are there any opportunities other than working in the concession stand?**

It is absolutely critical that the concession stand volunteer assignments be filled. Without your help the concession stand cannot open and will result in a decrease in funds to help offset league costs. The league is focused on providing ample opportunities for families to fulfill their obligation. Besides working the concession stand, parents may also have the opportunity to help the managers and coaches get the fields ready to play (Field Prep). Essentially, we need one or two parents to volunteer to help prep the field before the games in which you are the home team. Your obligation can be fulfilled if you would help prepare the fields for your home games. The prep work would involve assisting with raking and lining the field. One of the coaches or the manager would help get you started and will also pitch-in. **However, before** field duty can be assigned, all team concession assignments must be filled. Field Prep needs to be approved by the Volunteer Coordinator (2008 Tim Hitchings). If for any reason there is a shortage of volunteers, field prep may not be made available for the season.

### **Is there any other opportunities?**

Other opportunities may include: helping at player evaluations registration desk, picture day, golf outing, and various activities at the end of the season picnic day. All assignments will be provided and approved by the Parents Auxiliary Officer/Volunteer Coordinator (2008 Tim Hitchings).

### **What happens if an emergency arises or for any reason I'm unable to work on my scheduled volunteer time?**

Contact the person that scheduled you for your volunteer time as soon as you can. It is important that you let people know quickly so your position can possibly be filled by another volunteer. The other parents on your team that you were scheduled to work

with may have to work without your help if another person can not be found in time. If you don't have a chance to contact your team volunteer coordinator before your scheduled time then please contact your volunteer coordinator after. Everything possible will be done to try to reschedule your opportunity but your absence may result in you forfeiting your bond.

**What happens in the event of a Rain-out?**

If there is an OFFICIAL rain-out authorized and posted on the CPLL website and games are canceled then the concession stand is not opened and any parents assigned will not need to work. Every effort will be made to find another volunteer opportunity for the rained out volunteers.